



**Scout Association of Australia
WA Branch**

**Manjedal Activities Centre - Lake
Jones Operating Procedures**

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No:

1. PURPOSE

- 1.1. Lake Jones is a small body of inland protected water with easy access, for this reason Scouts WA have relaxed the requirements for conducting activities. There is, however, a need to set minimum standards.

2. SCOPE

- 2.1. The standards set out in this document shall be followed for all Scouting activities on Lake Jones.

3. OPERATING PROCEDURES

3.1. ALL ACTIVITIES

- a. A throw line shall be available at all times.
- b. A signature from the leader in charge on a copy of this document signifies they acknowledge and will comply with these requirements.
- c. Controls as listed in the 'Lake Jones risk document' shall be followed.

3.2. CRAFT ACTIVITIES

Including, but not limited to: canoeing, kayaking, raft building.

- a. All people in or on the water shall wear a correctly fitting PFD type 1, 2, or 3.
- b. A designated 'lookout' with a throw line, shall not be a part of the activity and will remain ashore unless needed. The 'designated lookout' shall be capable of swimming 50 metres and hold a Senior 1st Aid Certificate.

3.3. SWIMMING

Swimming shall be conducted as per the National Policies and Rules R12.10 – R12.12. Rules R12.10.1 and 12.11.2 are managed by the Manager – Manjedal Activities Centre. The relevant section of the *Scouts Australia – National Policy and Rules 2008* is reproduced below.

R12.10 SWIMMING: JOEY SCOUTS, CUB SCOUTS, SCOUTS

The person in charge of a swimming party of Joey Scouts, Cub Scouts or Scouts shall take the following precautions:

- 1. The safety of the place must be checked for depth, currents, underwater obstacles, etc.*
- 2. A responsible adult must be appointed to take charge and personally supervise the activity.*
- 3. The BUDDY SYSTEM must be used, with all swimmers paired off and each swimmer accepting responsibility for keeping the other in view and reporting any mishap or disappearance. The supervising adult must call for regular buddy checks.*
- 4. Two competent swimmers equipped with a lifeline must remain guard as pickets during the activity.*

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5. In properly supervised swimming baths these rules may be modified at the person in charge of the activity.

R12.11 SWIMMING: SCOUT PATROLS

In the case of Scout Patrol activities where there is no adult present, the leader shall take the following precautions prior to the activity.

- 1. The parent/guardian must be advised that swimming is proposed without adult supervision.*
- 2. The site must be checked for safety by a responsible adult.*
- 3. The Patrol leader must be briefed by the leader on the requirements of rule 12.10.*
- 4. The Patrol leader must undertake to comply with the provisions of rule 12.10 with the exception of adult supervision.*

R12.12 SWIMMING: VENTURE SCOUTS

Venturer Scouts must exercise reasonable precautions when swimming.

I have read, understood and will follow the requirements set out in this document.

Name: _____ Formation: _____

Signature: _____ Date: _____

Position: _____

Patrol Leaders name (if applicable): _____